

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 3rd March 2026 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. To agree the accuracy of the minutes of the meetings held on:**
 - a) 13th January 2026 – Full Council Meeting.
- 5. Borough and County Councillor Reports**
To receive Borough and County Cllr reports.
- 6. Planning**
To propose a response to be submitted to TVBC in relation to planning applications:
 - a) 26/00205/TREES - T1 - Prunus – Fell – Church Lane Cottage, Church Lane, Houghton.
 - b) 26/00207/TREES - T1 - Willow - Reduce by up to 3m back to old reduction points – Millbank, Horsebridge Road, Houghton.
 - c) 26/00246/TREES - G1 - Conifers - Fell, G2 - Hornbeams – Fell – The Manor House, Church Lane, Houghton.
 - d) 26/00351/AGNS - Application to determine if prior approval is required for an agricultural building for machinery storage – Bossington Estate, Horsebridge Road, Broughton.
 - e) Any other planning applications recently received.
- 7. Updates and review**
 - a) To receive an update on the Play Area Refurbishment Project and agree a way forward.
 - b) To receive an update from the CCTV working group.
 - c) To receive an update on the Pan Parish Planning Forum.
 - d) To receive an update on the Pan Parish River Pollution update and to consider a funding request, if required.
 - e) To receive an update on Flooding/HCC.
- 8. Finance**
 - a) To propose acceptance of the financial statements for the period 1st January to 28th February 2026.
 - b) To review and approve annual honorariums for CCTV camera hosts.
 - c) To consider Clerk end of year and officer update training course – cost £53.50
 - d) To approve the Schedule of Payments.
- 9. Next Meetings**
 - a) To agree a date and arrangements for the Annual Parish Assembly.
 - b) Annual Council Meeting – 12th May 2025 at 19.00 – Venue to be confirmed.