

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 5th November 2024 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. To agree the accuracy of the minutes of the meeting held on:**
a) 3rd September 2024
- 5. Borough and County Councillor Reports**
To receive Borough and County Cllr reports.
- 6. Planning**
To propose a response to be submitted to TVBC in relation to planning applications:
a) 24/02215/TPOS - T1 - Ash - Crown lift to 5m, T2 - Ash - Reduce lowest limb on tree growing from next door to car port, T3-5 - Ash - Dismantle by section to ground level – Hollobury House, Houghton.
b) 24/02413/TREES - T1 - Field Maple - Crown lift by 2m – The Retreat, Houghton.
c) 24/02336/FULLS - Single storey side extension to create new entrance, single storey front and rear extension with some internal remodelling – Houghton Village Hall, Stevens Drove, Houghton.
d) 24/02028/FULLS - Replace oil tank and hardstanding with smaller bunded tank and hardstanding – Cherry Tree Cottage, Houghton.
e) Any other planning applications recently received.
- 7. Finance**
a) To propose acceptance of the financial statements for the period 1st September to 31st October 2024.
b) To consider grass cutting quotation for 2025 - £1,000.00.
c) To consider a PO Box for the Council address – annual cost £353.40
d) To consider a Corporate Multipay Card (charge card) with Unity Trust Bank.
e) To approve the Schedule of Payments.
- 8. Updates and review**
a) To receive an update on the Play Area Refurbishment Project
b) To receive an update on Flooding/HCC.
c) To receive an update on River Pollution/Pan Parish Group.
d) To receive an update on Community Resilience Plan.
e) To review/amend members of the CCTV Working Group.
- 9. To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staff matters.**
- 10. Next Meeting**
Budget Discussion – Cllrs only – Date TBA
Full Council Meeting – Tuesday 7th January 2025 at 19.00 at Houghton Village Hall.